JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

SYSTEMS SOFTWARE SPECIALIST II (TECHNICAL)
$5,672.00 - $7,456.00
INFORMATION TECHNOLOGY DIVISION
CDI MENU MODERNIZATION PROJECT BUREAU
SACRAMENTO/INTERNAL RECRUITMENT

This is an internal recruitment and limited to current CDI employees only.

RESPONSIBILITIES:
Under the general direction of the Senior Programmer Analyst (Supervisor), the incumbent serves as the technical lead in developing the most complex system analysis, design, and programming efforts in support of the department's mission critical applications. The incumbent is a leading member in solving important business problems for the department/division, and is able to utilize technology through prescribed methods and standards, using CDI's Software Development Methodology (SDM) and independently researching and leveraging industry best practices. Strong interpersonal skills and ability to contribute as a team member is required. Effective written and verbal communication skills and a strong customer focus are also required.

DESIRABLE QUALIFICATIONS

Special Characteristics:
- A demonstrated interest in assuming increasing responsibility, utilize sound judgment, loyalty, and discretion
- Efficiency and accuracy in completing work. Demonstrated ability to organize and prioritize work
- Ability to communicate effectively orally and written
- Ability to handle multiple tasks, be creative, highly motivated and handle rapidly changing priorities
- Demonstrate a service oriented, customer relations-sensitive attitude
- Understand the importance of meeting business needs through innovative solutions
- Ability to make technical presentation for a variety of audience

Interpersonal Skills:
- Ability to interact well with others using tact, poise and effective communication skills

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- Ability to act tactfully in difficult situations, negotiate and resolve issues without confrontation, follow guidelines, assist others, and communicate in a clear and concise manner
- Ability to work as a technical lead in a team environment as well as independently

Technical Skills:

- Proficiency with Bridgeway eCounsel, OpenText Document Management, EMC Documentum, EMC Captiva, Adobe LiveCycle, Wolters Kluwer TeamMate, Microsoft Dynamics CRM, MS SharePoint, SQL Server and SQL Server Reporting Services
- Knowledge and experience using MS ASP.Net framework, C#, XML, HTML, XHTML, JavaScript, AJAX, JMS, J2EE, Java, Oracle database, WebLogic, APEX and BI Publisher
- Knowledge of structured methodology, and the application development life cycle
- Strong knowledge and experience in systems analysis, design and computer programming techniques
- Experience with Oracle Developer Suite and Microsoft Visual Studio is a plus

WORK ENVIRONMENT, PHYSICAL OR MENTAL ABILITIES

- Requires ability to effectively handle stress and deadlines
- Appropriate dress for the office environment
- Ability to read and understand various documents and resources
- Effective verbal and written communication
- Demonstrated ability to act independently with flexibility and tact
- Work overtime, weekends and holidays if required by business needs

WHO MAY APPLY:
Applications will be accepted from internal recruitment and limited to current CDI employees only. All applications will be reviewed; however, only the most qualified candidates will be interviewed. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the State application.***

All applicants, regardless of the type of eligibility, must provide proof of meeting the minimum qualifications of the classification. To view the minimum qualifications, please visit CalHR Job Descriptions and type in either the class code or title of the classification for which you are applying.

Failure to provide proof of meeting the minimum qualifications of the classification through experience and/or education (if required) will eliminate you from being considered for the position.

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APPLICATION PROCEDURE:
Please mail a completed standard State Application STD 678 and proof of meeting the minimum qualifications of the classification to Reginald Justo, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, 13th Floor, Sacramento, CA 95814. **Failure to provide proof of meeting the minimum qualifications of the classification through experience and/or education (if required) will eliminate you from being considered for the position.**

DO NOT EMAIL APPLICATION. Emailed applications will not be accepted. **PLEASE INDICATE "Systems Software Specialist II (Technical), PSN # 413-108-1373-XXX" ON THE STATE APPLICATION. Applications must be postmarked by the final filing date to be considered.** For additional information, please call Reginald Justo at (916) 492-3351.

FINAL FILING DATE: **Monday, May 4, 2015 -** <mark>**Close of Business (5:00 p.m.)**</mark>

NOTE: **Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant's name may be removed from the eligibility list.**

If you are applying for more than one recruitment, a separate State Application (STD. 678) is required for each recruitment for which you would like to be considered.

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